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**Job Description**

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| Job Title: | Industry Fellow |
| Faculty/Professional Directorate: | FACE/School of Arts |
| Subject Group/Team: | Drama |
| Reporting to: | Head of School |
| Duration: | Fixed Term (2 Year) |
| Job Family: | Academic |
| Pay Band: | 6 |
| Benchmark Profile: | Teaching and Scholarship Band 6 |
| DBS Disclosure requirement: | None |
| Vacancy Reference: | TBC |

**Details Specific to the Post**

**Background and Context**

The School of the Arts seeks to appoint an Industry Fellow in Performance to our team at the university to begin in September 2025 for a period of two years. The School of Arts and Humanities is a multi-disciplinary School with subject areas that include Drama, Digital Media, Film Studies, Game Design, Music and Creative Writing. The post holder will mainly work within the Drama area but will be expected to contribute across other areas.

### Specific Duties and Responsibilities of the post

Contribute to the teaching and assessment of undergraduate and postgraduate modules, primarily in Drama.

Deliver teaching and workshops in:

* Acting
* Industry practice
* Professional development (including self-employment and/or small company management)

Supervise students engaged in production practice.

Support teaching across related subject areas, as required.

Draw upon recent industry knowledge and practice to enhance the student learning experience.

Contribute specialist input to module and/or curriculum delivery in one or more of the following areas:

* Acting
* Directing
* Digital performance
* Scriptwriting

Design and deliver engaging teaching sessions, workshops, or masterclasses appropriate to a diverse cohort of students.

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the department. Candidates should note that there may not be an immediate requirement to carry out all the activities listed below.

### Overall Purpose of the Role

The standard academic role at the University includes a combination of teaching, research, scholarship and administration. While all roles will combine these areas of work, the relative weight of each will vary from level to level and over time for individual role holders.

At this level post holders will provide teaching and undertake assessment for a specified module or modules.

Staff at this level will teach as a member of a teaching team within an established programme of study, with the support of a mentor as per induction procedures.

The role holder may oversee postgraduate students and act as a personal tutor for students within the department.

**Main Work Activities**

### Teaching and Learning

* Provide support to colleagues engaged in the teaching process.
* With assistance and support, carry out teaching within a clear and established programme.
* With assistance and support, develop own teaching materials.
* Set and mark assignments.
* Contribute to the development of examination questions.
* Assess student progress and provide feedback.

**Research and Scholarship**

* Reflect on practice and the development of own teaching and learning skills.

**Relationships and Team working**

* Liaise with colleagues and students.
* Join appropriate internal networks.

**Communication**

* Deal with routine communication using a standard media.
* Communicate information and ideas to students.
* Write handouts and other basic learning support materials.

**Planning and Organisation**

* Plan own day-to-day work within the framework of the agreed programme.
* Co-ordinate own work with that of others to avoid conflict or duplication of effort.
* Contribute to the planning or teaching programmes.

### Additionally the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the department. May be required to undertake specific health and safety roles on request e.g. Display screen equipment assessor, departmental safety officer, fire warden etc.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices. This includes undertaking mandatory equality and diversity training.
* Comply with University regulations, policies and procedures.
* Where a candidate cannot demonstrate experience of teaching and /or they do not already hold a Postgraduate Certificate in Academic Practice, they will be required to undertake a Postgraduate Certificate in Academic Practice if successful. Proven experience of teaching would include sufficient breadth or depth of specialist knowledge in the discipline and of teaching methods and techniques.

**PERSON SPECIFICATION – Teaching and Scholarship Band 6**

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * A relevant degree (UG or PG) in theatre and/or performance, for example, with specialism in acting or directing. * Working towards a recognised teaching qualification. * Working towards PhD or evidence of equivalent professional experience. | A relevant masters degree or equivalent industry experience.  Qualification/training in performance or scriptwriting. | Application |
| **Work Experience**  Ability to undertake duties of the post | **Evidence of:**   * Ability to teach effectively on clear and established programme * Ability to develop teaching materials | Evidence of significant professional experience in acting, directing, performance or scriptwriting. | Application  Interview |
| **Skills and Knowledge**  Includes abilities and intellect | **Evidence of active contribution and influence in the following areas**:   * Professional organisations * Industry groups |  | Application  Interview |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010) | **Evidence of**:   * Positive contribution to university activities and initiatives including open days, graduation ceremonies etc. and willingness to undertake administrative activities * Working in an open and transparent way, providing information and communicating effectively with colleagues * Collaborative working, particularly on interdisciplinary activities * Continuous Professional Development |  | Application  Interview |